

## Seavers, Dennis

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**From:** barber-schools-bounces@lists.ncmail.net on behalf of Seavers, Dennis <dennis.seavers@nc.gov>  
**Sent:** Friday, March 27, 2020 11:39 AM  
**To:** barber-schools  
**Subject:** [Barber-schools] Stay-at-home order  
**Attachments:** ATT00001.txt

Barber schools,

Wake County has issued a stay-at-home order that's effective today at 5:00 PM and lasts until April 17. Our office facility will be completely closed during this time; previously we were closed to walk-ins but still had office staff working there.

We have continuity plans where office staff members will be working from home in various capacities. Although we will do our best to make sure that we address your needs during this time, there may be somethings that have to wait until April 17 until we return.

Please keep the following in mind:

- Any mail after today's delivery will be securely held at the State Mail Center until we reopen. If you send something by mail that needs urgent attention, including any mailed student permit applications, please notify us at [barberboard@nc.gov](mailto:barberboard@nc.gov) and we'll see what we can do.
- Please contact [barberboard@nc.gov](mailto:barberboard@nc.gov) rather than individuals directly during this time. Multiple people have access to that email account and can respond in case one or another staff member is unavailable.
- Please try to do business by email to the degree possible. However, please never send any information to us by email that contains personally identifying information, such as Social Security numbers.
- Online processes will be up and running during this time, including applications for student permits. Remember that you can enroll a student immediately if you complete the application online and pay online, even if we haven't issued the physical student permit yet.
- We will be checking voice mail during this time, but please consider using email if possible.
- It's fine to mail monthly reports to us, if that's your normal practice. We will still receive them at the State Mail Center and the reports will be delivered to us when we reopen.

If you have any questions, please let me know. Thanks for your understanding during this time.

Dennis

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